

**STATE ELECTION COMMISSION
TRIPURA : AGARTALA**

No.F. 1(15) SEC/MUNC/ GEN-ELEC/ 2021/ 422

Date:-07/10/ 2021.

MEMORANDUM

For the purpose of ensuing General-Election to the Municipalities, 2021 the matter of **entitlement/allotment/preference** regarding **symbols and the process thereof** needs to be elaborated and clarified.

2. As per provision under **Rule-16** of The **Tripura Municipalities (Conduct of Election) Rules, 1995**, the **recognized Political Party** covers the following categories:

i. A Political Party recognized by the Election Commission of India as a **National Party**

or

ii. A State Party in the State of Tripura.

3. As per provision of **Sub-rule (2) of Rule -15** of the said Rules, a **reserved symbol is a symbol** which is reserved by the Election Commission of India for **recognized Political party** for exclusive allotment to a contesting candidate or candidates set up by that Party.

4. Keeping in view of the letter vide No.56/2021/PPS-III Dated 23rd September, 2021 of ECI, the following are the National and State Political Parties in the State of Tripura, and shall be treated as **recognized Political party** for the purpose of the aforesaid Rules.

TABLE-I-National Parties

Sl.No.	Name of Party	Symbol
1	2	3
1	All India Trinamool Congress	Flowers & Grass
2	Bahujan Samaj Party	Elephant
3	Bharatiya Janata Party	Lotus
4	Communist Party of India	Ears of Corn and Sickle
5	Communist Party of India(Marxist)	Hammer, Sickle and Star
6	Indian National Congress	Hand
7	Nationalist Congress Party	Clock
8	National Peoples Party	Book

TABLE-II-State Party

Sl.No.	Name of Party	Symbol
1	2	3
1	Indigenous People's Front of Tripura	Dao

Contd.P/2.



4.I Accordingly, in terms of Sub-rule (2) of Rule- 15 , the symbols as indicated in **Table-I and Table-II** above shall be treated as reserved symbols.

4.II In terms of sub-rule (1) of Rule- 18 of Tripura Municipalities (Conduct of Election) Rules, 1995, a candidate set up by recognized political party (as per **Table-I and Table- II** above) shall be **allotted symbol reserved** for that party provided the following conditions are met:

- i. The candidate(s) shall make a **declaration**, to the respective Returning Officers, in his/her Nomination paper that he/she is set up by the said party.
- ii. A Notice in writing in (**Annexure-I**) prescribed by the State Election Commission has been delivered to the Returning Officer not later than 3 P.M. before the date of scrutiny of nomination papers. A copy of this notice shall also be delivered to the District Municipal Election Officer.
- iii. The said notice is to be signed by the President, Chairman or General Secretary of the recognized Political Parties , or if there is no General Secretary , the Secretary of the State unit of the recognized Political Party or by any Member of such Political Party duly authorized by such President, Chairman, General Secretary or Secretary as the case may be. (**Annexure-II**)
- iv. The duly attested Specimen signature of the President, Chairman, General Secretary or Secretary of the State unit of the recognized Political party or of such authorized Member where a Member has been authorized to sign the Notice, a letter to that effect by the President, Chairman, General Secretary or Secretary as the case may be shall be sent to the respective Returning Officer so as to reach him before the date of scrutiny of nomination papers. (**Annexure-III**)

5. The **State parties recognized in other State** and having their units in the State of Tripura may make an application to the State Election Commissioner for allotment/reservation of symbol. The State Election Commissioner will thereafter, reserve the symbol (as allotted to the said party by ECI as a State Party in other State) for common use of the candidates set up by the said party for the aforesaid election subject to the following conditions:

A. Documents to be submitted to the State Election Commission:

- i. The request in this regard is made by the concerned political party in the prescribed **Form (Annexure- A1)**.
- ii. The aforesaid request is to reach the **State Election Commission not later than** the third day after the publication in the Official Gazette of the **Notification** issued under Rule- 11 of The Tripura Municipalities (Conduct of Election) Rules, 1995, **regarding the appointed date of Poll.**

Further, a final order in this regard will be passed by the State Election Commissioner after taking into consideration the above.

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B. Documents to be submitted to Returning Officer:

- i. The candidate(s) shall make a **declaration**, to the respective Returning Officers, in his/her Nomination paper that he/she is set up by the said party.
 - ii. A Notice, regarding names of contesting candidates, in writing shall be submitted in the prescribed **Form (Annexure-I)** not later than the **closing time of making nomination** being delivered to the Returning Officer. A **copy** of this notice shall also be delivered to the District Municipal Election Officer.
 - iii. The notice is to be signed by the President, Chairman or General Secretary or if there is no General Secretary, the Secretary of the State Unit or by any member of such party duly authorized by the President, Chairman, General Secretary or Secretary (as the case may be) of the concerned political party.
 - iv. Authorization letter in the prescribed **Form (Annexure-II)** for authorizing persons to send Notice regarding names of candidates proposed by the Party shall be sent to the Returning Officer so as to reach him before the date of scrutiny of the nomination papers.
 - v. Duly attested Specimen signatures, as per sub-rule (2) of Rule-18 of the said Rules are sent in the prescribed Form (**Annexure-III**) to the respective **Returning Officer** so as to reach him not later than scrutiny of Nomination papers.
6. Further, vide Notification No.56/2021/PPS-III Dated 23rd September, 2021; the Election Commission of India has notified Free Symbols. This list has been further Notified by the State Election Commissioner vide Notification No.F. 1(15) SEC/MUNC/ GEN-ELEC/ 2021/442 Dated 07/10/ 2021 in terms of Sub-rule (1) of Rule- 15 of The Tripura Municipalities (Conduct of Election) Rules, 1995
7. Registered unrecognized political parties having their **units in the State** of Tripura and are setting up their candidates for the General-Election to Municipalities 2021 would get preference in allotment of symbol over the other independent candidates subject to the following conditions:
- i. Candidates set up by these parties have to choose symbols out of the list of *free symbols* notified by the State Election Commissioner .
 - ii. The candidate(s) shall make a **declaration**, to the respective Returning Officers, in his/her Nomination paper that he/she is set up by the said party.
 - iii. A Notice, regarding names of contesting candidates, in writing shall be submitted in the prescribed **Form (Annexure-I)** not later than the **closing time of making nomination** to the Returning Officer. A copy of this notice shall also be delivered to the District Municipal Election Officer.

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- iv. The said notice is to be signed by the President, Chairman or General Secretary (or if there is no General Secretary) the Secretary of the State Unit of the concerned political party.
- v. Duly attested Specimen signature, as per sub-rule (2) of Rule-18 of the said Rules of the said Rules are sent in the prescribed Form (Annexure-III) to the respective **Returning Officer** so as to reach him not later than closing time of making Nomination.

7.I The aforesaid parties as at Para-7 above may also make a request in prescribed Form (Anexxure-B1) for giving preference in allotment of Common Symbol (as a onetime concession for the purpose) provided the party concerned is setting up candidates in at least 10% of the Constituency of Municipalities. The aforesaid request shall mention in order of preference, three symbols (out of the list of free symbols notified by the Commission). Further, this request is to reach the State Election Commission not later than third day after the publication in the Official Gazette of the **Notification** issued under Rule- 11 of The Tripura Municipalities (Conduct of Election) Rules, 1995 regarding the appointed date of Poll.

8. Besides, the Candidates, sponsored by the parties other than the parties mentioned above, and are registered by the Election Commission of India, would also get preference in allotment of symbols over the other independent candidates provided the conditions mentioned in **Para- 7 (i) to (v)** are fully met.

By order of the State Election Commissioner .

Enclosures- Annexure -I, II, III, AI, BI

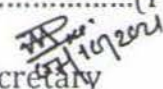

(P.Bhattacharjee)
Secretary
State Election Commission
Tripura

Copy to:

1. The District Municipal Election Officer (DM & Collector), North/Unakoti/Dhalai/ Khowai/ West /Sepahijala /Gomati & South Tripura District for information.
2. The Returning Officer (S), for information & necessary action.

Copy also forwarded for kind information to:

The President/Chairman/General Secretary/Secretary,.....(Party) of Tripura State Unit, Agartala.


Secretary
State Election Commission
Tripura

GENERAL ELECTION TO MUNICIPALITIES, 2021.**NOTICE AS TO THE NAMES OF CANDIDATE SETUP BY A RECOGNIZED POLITICAL PARTY**

To
The Returning Officer
_____ Municipal Corporation/Municipal Council/Nagar Panchayat,
Constituency (Ward) No. _____ Seat No. _____

Subject:- General Election to Municipalities, 2021- Setting up of Candidates by Political Party.

Sir,

In pursuance of the provisions of Clause (b) of Sub rule (1) of Rule 18 of the Tripura Municipalities (Conduct of Election) Rules, 1995, I, on behalf of _____ (Party) give notice.

i) That the person whose particulars are furnished in Columns (2) to (4) below is the approved Candidate of the party above named and,

ii) The persons whose particulars are mentioned in Columns (5) to (7) below is the substitute candidate of the party who will step in on the approved candidate's nomination being rejected on scrutiny or on his/her withdrawing from contest, if the substitute candidate is still a contesting candidate at the ensuing General Election to Municipalities, 2021 from this constituency (Ward).

Constituency (Ward) Number	Name of the approved candidate	Father's/ Mother's/ Husband's name of the approved candidate	Postal Address of the approved candidate	Name of the substitute candidate who will step in on the approved candidate's nomination being rejected on scrutiny or on his withdrawing from the contest if substitute candidate is still a contesting candidate	Father's/ Mother's/ Husband's name of the substitute candidate	Postal address of substitute candidate
1	2	3	4	5	6	7

(2) The Notice given earlier in favour of Shri/Smt _____ as Party's approved candidate. Shri/Smt _____ as Party's substitute candidate is hereby rescinded.

Yours faithfully,

Name and Signature of * President/Chairman/
General Secretary/Secretary/Authorized
Person.

Place _____
Date _____ 2021.

Seal of the Party

*Score off if not applicable.

* Delete the inappropriate alternative.

N.B.

1. This must be delivered to the Returning Officer of the constituency so as to reach him not later than the closing time of making nomination with a copy to the District Municipal Election Officer (DM & Collector) of the Concerned District.

2. This notice is to be signed by the President/Chairman/General Secretary/Secretary of the concerned recognized Political Parties or by any member of such recognized political party duly authorized by such President/Chairman/General Secretary or Secretary, as the case may be.

3. No Facsimile Signature or Signature by means of rubber stamp etc. of any of the above or authorized person shall be accepted.

4. No Form transmitted by Fax/E-mail shall be accepted.

GENERAL ELECTION TO MUNICIPALITIES, 2021.

To
The Returning Officer
.....Municipal Corporation / Municipal Council / Nagar Panchayat Constituencies
(Ward) No.....Seat No.....

Subject:- General -Election to Municipalities, 2021.

Sir,

I am to state that I am the * President/Chairman/General Secretary/ Secretary of the State Unit/Authorized member of _____ Party.

As required under Sub rule (2) of Rule 18 of the Tripura Municipalities (Conduct of Election) Rules, 1995, I am giving below my specimen signature duly attested.

Yours faithfully,

Name & Signature of * President/
Chairman/General Secretary/Secretary/
Authorized Member

Place _____

Date _____

Specimen Signature of Sri _____
The * President / Chairman / General Secretary / Secretary / Authorized Member of _____
_____ Party.

- 1.
- 2.
- 3.

Attested by me.

Signature of the attesting person.

*Delete the inappropriate alternative.

N.B.

1. This must be sent to the respective Returning Officer so as to reach him not later than closing time of making of nomination.
2. The Forms are to be signed by the President/Chairman/General Secretary/Secretary/ Authorized Member of the Party.
3. No facsimile signature by means of rubber stamp etc. of any of the above or authorized person shall be accepted.
4. No Form transmitted by Fax shall be accepted.
5. Specimen signature of President/Chairman/General Secretary / Secretary / Authorized Member must be attested as required by Sub-Rule (2) of Rule 18 of the Tripura Municipalities (Conduct of Election) Rules, 1995.

GENERAL ELECTION TO MUNICIPALITIES, 2021.**COMMUNICATION WITH REGARD TO AUTHORIZATION OF MEMBER OF POLITICAL PARTY TO INTIMATE NAMES OF CANDIDATES SET UP BY RECOGNIZED POLITICAL PARTY.****To****The Returning Officer of**

.....Municipal Corporation/Municipal Council/Nagar Panchayat Constituency (Ward) under

_____ Municipal Corporation/Municipal Council/Nagar Panchayat.

Subject:- Authorization of persons to intimate Name of candidates.

Sir,

I hereby communicate that the following person(s) has/have been authorized in pursuance of Clause (c) of Sub rule (1) of Rule 18 of the Tripura Municipalities (Conduct of Election) Rules, 1995 to sign the notice regarding the names of candidates proposed to be set up by the..... party at the elections cited above.

Name of person authorized to send notice	Name of office held in the Party	District(s)/area (s), constituency in respect of which he/she has been authorized
1	2	3
1)		
2)		
3)		

2. The specimen signature of the above mentioned person(s) so authorized are given below:

(1) Specimen signature of Sri/Smt.....

- i)
- ii)
- iii)

(2) Specimen signature of Sri/Smt.....

- i)
- ii)
- iii)

(3) Specimen signature of Sri/Smt.....

- i)
- ii)
- iii)

President/Chairman/
General Secretary/
Secretary.
Seal of the Party.

Date _____

Place _____

To,
State Election Commissioner
Tripura

Sub:- Request for reservation of symbol for use of candidates set up by such Parties which are registered recognized parties in the other States(as per ECI notification) and are having their units **in the State.**

The (name of party).....
Which is recognized as State Party by Election Commission of India in the following States*

- a)
- b)
- c)
- d)
- e)

The party is having State unit in Tripura with its office at
**.....par
ty is setting up their candidates for the general election to Municipalities.

It is requested that State Election Commission may **reserve** the symbol***, as reserved by the Election Commission of India in the other States, for use of the candidates to be set up in the Municipal Corporation / Municipal Council / Nagar Panchayat Constituencies (Ward).

For the purpose of reservation of symbol for its candidates, the party shall also meet the following conditions:

- i. The candidate(s) shall make **declaration**, to the respective Returning Officers, in his/her Nomination paper that he/she is set up by the said party. They shall also indicate the symbol*** which is reserved for their party by ECI.
- ii. A notice, regarding names of contesting candidates, in writing shall be submitted in the prescribed Form (Annexure-I) **not later than the closing time of making nomination** being delivered to the Returning Officer. A copy of this notice shall also be delivered to the concerned District Municipal Election Officer (DM & Collector).
- iii. The said notice is to be signed by the President, Chairman or General Secretary (or if there is no General Secretary, the Secretary of the State Unit or by any member of such party duly authorized by the President, Chairman, General Secretary or Secretary as the case may be) of the concerned political party.
- iv. Authorization letter in the prescribed Form (Annexure-II) for authorizing persons to send Notice regarding names of candidates proposed by the Party.
- v. Duly attested Specimen signature, as per Sub-Rule (2) of Rule-18 of Tripura Municipalities (Conduct of Election) Rules, 1995, are sent in the prescribed Form (Annexure-III) to the respective **Returning Officer** so as to reach him not later than closing time of making nomination.

**Signature of Chairman or
President or General Secretary
Or Secretary of the State unit of the
Party**

Note:-

- 1.*- names of all the State where Part is recognized.
- 2.** Address of the Party in Tripura.
- 3.*** Symbol as allotted by Election Commission of India Vide Notification No.56/2021/PPS-III Dated 23rd September, 2021 for this Party in respective States.
4. Annexure-I, II and III above means Annexure as specified in Notification of State Election Commission.
5. The aforesaid request is to reach **State Election Commission not later than 3(three) days after date of Notification** issued under Rule-11 of Tripura Municipalities (Conduct of Election) Rules, 1995 **regarding the appointed date of Poll.**

To,
State Election Commissioner
Tripura
Agartala

Sub:- Request for allotment of symbol for common use of candidates set up by the registered unrecognized political parties having their **units in the State.**

The
Party*.....which is
registered by the Election Commission of India having its office
at**.....party is setting up
their candidates for the General Election to Municipalities.

It is requested that State Election Commission may give preference in allotment of common symbol.

The symbols (which are listed free symbol in the Notification issued by State Election Commission) for use of its candidates preferred are***

- 1) First Preference
- 2) Second Preference
- 3) Third Preference

Besides meeting the requirement of setting up candidates in at least 10% of the Municipality constituency (Ward), party shall also meet the following conditions:

- i. Candidates set up by these parties have to choose symbols out of the list of free symbols notified by the Commission. The Candidates shall give the first preference to the common symbol preferred by the party.
- ii. The candidate(s) shall make a **declaration**, to the respective Returning Officers, in his/her Nomination paper that he/she is set up by the said party.
- iii. A Notice, regarding names of contesting candidates, in writing shall be submitted in the prescribed Form (Annexure-I) **not later than the closing time of making nomination** being delivered to the Returning officer. A **copy** of this notice shall also be delivered to the concerned **District Municipal Election Officer (DM & Collector)**.
- iv. The said notice is to be signed by the president, Chairman or General Secretary (or if there is no General Secretary, the Secretary of the State Unit or by any member of such party duly authorized by the President, Chairman, General Secretary or Secretary as the case may be) of the concerned political party.

- v. Authorization letter in the prescribed **Form (Annexure-II)** for authorizing persons to send Notice regarding names of candidates proposed by the Party.
- vi. Duly attested Specimen signature, as per sub-Rule (2) of Rule-18 of Tripura Municipalities (Conduct of Election) Rules, 1995, are to be sent in the prescribed Form (Annexure-III) to the respective **Returning Officer** so as to reach him not later than closing time of making nomination.

**Signature of Chairman or
President or General Secretary
or Secretary of the State unit of the
Party**

Note:

1.*- Registered Name of party

2.** Address of the Party in Tripura

3.***Please clearly describe the symbols (in the order of preference) which are preferred out of free symbols (indicate the serial number as in the Notification of the State election commission).

4. Annexure-I, II and III above means Annexure as specified in Notification of State election Commission.

5. The aforesaid request is to reach **State Election Commission not later than 3(three) days after date of Notification** issued under Rule-11 of Tripura Municipalities (Conduct of Election) Rules,1995 **regarding the appointed date of Poll.**