

**OFFICE OF THE ELECTION COMMISSIONER FOR DISTRICT COUNCIL  
TRIPURA: AGARTALA.**

NO.F. 2(4)/EC/DC/GEN-ELEC/2020 - 17325

Date: -23/02/2021

To

**The Returning Officer(s) (SDMs)**

Kanchanpur / Kumarghat / L.T Valley / Gandacherra / Ambassa / Khowai / Teliamura  
Mohanpur / Jirania / Jampuijala / Bishalgarh Udaipur / Amarpur / Karbook / Santirbazar &  
Sabroom Sub-Division.

Subject:- Receiving Nomination Papers in connection with General Election to Tripura Tribal  
Areas Autonomous District Council, 2021- important instructions thereof.

Sir,

The following points to be kept in mind and followed strictly by the Returning Officers  
during receiving of Nomination Papers, to ensure valid Nominations and avoid rejections.

- (1) Before receiving of Nomination Paper the provision of **Rule-11, 12, 40 to 44** of the Tripura Tribal Areas Autonomous District Council (Constitution, Election and Conduct of Business) Rules, 1985 should be carefully gone through to avoid any confusion.
- (2) Nomination Paper in Form-4, duly completed and signed by the Candidate and the proposer, who shall be the Elector of the District Council Constituency to be submitted either by Candidate himself or by his proposer to the RO (SDMs) between hours 11.00 O'clock in the forenoon and 3.00 O'clock in the afternoon (Rule-42) at the place specified for this purpose in the Notice issued under Rule-39
- (3) In case of recognized Political Parties, the Nomination paper should be signed by the one proposer, who shall be a voter of the said constituency and the concerned Candidate. It is reiterated that as per notification issued by the Election Commission of India, the recognized Political parties (both National & State Party) are (i) All India Trinamool Congress (ii) Bharatiya Janata Party (iii) Bahujan Samaj Party (iv) Communist Party of India (v) Communist Party of India (Marxist) (vi) Indian National Congress (vii) Nationalist Congress Party (viii) National Peoples Party & (ix) Indigenous People's Front of Tripura
- (4) While receiving Nomination, the symbol for Election as mentioned in the appropriate column by the Candidate, should be properly checked to ensure conformity of the symbol with the list of symbols issued by the Election Commissioner for District Council for both recognized Political Parties and Others (See provisions of Rule-40 & 41)
- (5) In case of candidate not set up by recognized political parties, the nomination paper should be signed by the candidate and by not less than 10 (Ten) proposers who shall be electors of the constituency. (see second proviso of sub-rule (1) of Rule-42).

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(6) Proposer(s) must be the voter(s) of the constituency for which the candidate is nominated, provided that a voter shall not subscribe as proposer for more than one nomination.

(7) If the constituency is reserved for ST then the nomination paper should be accompanied by a copy of ST certificate of the Candidate granted by a competent authority. The original copy of ST certificate should be produced to the Returning Officer at the time of submission of Nomination paper for satisfaction of the Returning Officer.

(8) Cash deposit should be made to the Returning Officer at the time of delivery of Nomination paper at the rate of Rs.2000/- (Two Thousand) for each nomination. In case of candidate belonging to Schedule Tribe or Schedule Caste the amount of deposit shall be Rs.1000/- (One Thousand). See provisions in Rule-43(1).

(9) One Candidate may submit maximum 4(four) Nomination Papers for a constituency. If a candidate submits more than one Nomination Paper for contesting election from a constituency, then one deposit will suffice the purpose.

(10) While receiving the Nomination paper, the Returning Officer should do preliminary checking of the Nomination Paper in presence of the candidate or his proposer particularly on the following matter.

- (i) The name and number of the candidate and his proposer or proposers as recorded in the Electoral Roll of a constituency and entered / written in the Nomination Paper are the same.
- (ii) If there is any printing or clerical or technical error appears in the Nomination Paper in regard to the name or serial number of the candidate / proposer, the RO / ARO should permit the candidate or his proposer to correct the same in order to bring them in conformity with the corresponding entries in the voter list.
- (iii) Minor Clerical /Printing / Technical error in the voter list or said entries in the Nomination Paper may be ignored / overlooked.
- (iv) If any correction is done by the candidate or his proposer in the nomination paper during preliminary checking at the time of delivery of Nomination Paper, the signature of the candidate or proposer should be obtained on the side of the cutting mark / correction mark / over writing etc. in the nomination paper to avoid any confusion at the time of scrutiny of Nomination Paper.
- (v) It should also be ensured by the RO / ARO at the time of receiving of Nomination Paper that all the entries as required in the Nomination Paper have been duly filled in and completed in all respects by the candidate or his proposer to avoid rejection at the time of scrutiny.
- (vi) In case of short fall of any document as required by Law, the Returning Officer should at once bring the matter to the notice of the Candidate / Proposer at the time of receiving of Nomination paper in writing.

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(vii) Extreme care should be taken at the time of receiving of Nomination paper so that no Nomination paper is rejected on flimsy ground at the time of scrutiny.

(11) At the time of receiving of Nomination Papers, full name of Candidate as to be printed on Ballot paper and also specimen signature of the Candidate for supply to the Presiding Officer should be obtained in white papers separately. If the Nomination Paper is submitted by the proposer then the proposer to be requested to inform the candidate for giving his full name in Bengali in which spelling he desires to be printed in Ballot paper, also signature and specimen signature of the Candidate should be submitted to the Returning Officer, if possible, on the same date of submission of Nomination Paper. Due to unavoidable circumstances, if it is not possible on the date of submission of Nomination Paper, the candidate may be asked to submit his full name and specimen signature before the date of scrutiny without fail.

(12) As per provision of law a person shall be disqualified to be a candidate if he has not attained 25 (twenty five) years of age on the date of submission of Nomination Paper. (See sub rule (1)(b) of Rule 12).

13) A sample copy of the check list of documents that may be required by the ROs (SDMs) in connection with filing nomination paper(s) is given in **Annexure-I**.

By Order of the Election Commissioner for District Council.

Yours faithfully,

[P.Bhattacharjee]

Secretary to  
Election Commissioner for  
District Council, Tripura.

**Copy to:**

1. The PA to the Election Commissioner for District Council, Tripura for information of the Election Commissioner for District Council.
2. DEOs (D.M & Collectors) North / Unakoti / Dhalai / Khowai / West / Sepahijala / Gomati & South Tripura District for information.

Secretary to

Election Commissioner for  
District Council, Tripura.

**Annexure-I.**

- (i) Name of District Council Constituency\_\_\_\_\_;
- (ii) Name of the Candidate\_\_\_\_\_;
- (iii) Date and time of filing of nomination paper \_\_\_\_\_;
- (iv) Sl. No. of nomination paper \_\_\_\_\_.

The following items to be checked by the ROs while receiving Nominations

Sl. No.	Particulars	(Yes/No)
1.	(a) Whether all columns are filled up; (b) if not, which column are blank (Please specify).	
2.	Certified copy of Electoral Roll (when candidate is an elector of a different District Council Constituency)	
3.	Copy of Caste Certificate from Competent Authority (If the candidate claims to belong to SC/ST)	
4.	Security deposit	
5.	Party affiliation form as the case may be	
6.	Whether signature of the proposer given at appropriate places as required under Rule-42 of the Tripura Tribal Areas Autonomous District Council ( Constitution, Election and Conduct of Business) Rules,1985	

\*\*The below mention documents which have not been filed should be filed as indicate below:-

- (a) ..... should be filed latest by .....
- (b) ..... should be filed latest by .....
- (c) ..... should be filed latest by .....

(Signature of candidate)

(Signature of RO)

Date & Time:

Place :

\*\* If such case arises.